BRAZIL CITY PARKS & RECREATION BOARD

JANUARY 7, 2009

--President Caroline McCullough called the meeting to order at 7 p.m.

--McCullough and Board welcomed Todd Brackman to the Board

--McCullough read the minutes prepared by Brad Deal which were approved as read.

--After a brief discussion, Caroline McCullough motioned to select the following slate of officers.

President—Ruthann Jeffries
Vice President—Todd Brackman
Secretary—Caroline McCullough
Treasurer—Linda Messmer

--Discussion was held concerning meeting dates. The first Wednesday was at the very beginning of the month for four months. This does not give the Clerk, Steve and Linda Messmer time to prepare the financial report ready for the meeting. Also, Mrs. Messmer will be absent for the February meeting, so she requested we meet a week later in March which would allow time for the two-month report. Therefore, the months of March, April, July, September, and December will be meeting the second Wednesday. The remaining months will be the first Wednesday.

--Treasurer's Report—Linda Messmer

Non-reverting Fund

Beginning Balance Dec. 1, 2008	$8,823.52
Revenue (from Bolt to Parks Ass'n)	($46.58)
Disbursements	$00.00
Ending Balance Dec. 31, 2008	$8,776.94

Park & Recreation Board Fund

Beginning Balance Dec.1, 2008	$50,960.42
Revenue	$72,823.27
Disbursements	($9,601.55)
Ending Balance Dec. 31, 2008	$114,182.14

For clarification, $96,300.04 (tax anticipation loan) had to be repaid, thus the real ending balance is $17,882.10.

There were no encumbrances starting the New Year.

Reviewing the expenses, again discussion centered on the AT&T mobile phone bill. Ruthann Jeffries will again try to straighten out the excessive bill with AT&T. All other expenses were in order. Steve Messmer prepared a report of the 2008 Receipts and Expenses, which was helpful in summarizing the 2008 finances.

In addition, the Board can expect a $4,384 payment from Workers Comp.

--Park Superintendent's Report—Bill Houck

--The workshop is finished.

--The building of the benches has started.

--The 2008 Achievement List has been prepared. Todd Brackman read the twenty-five accomplishments for all three parks.

--The Board discussed and listed priorities for 2009 which, so far, is:

1. Replacing frost-free hydrants
2. Sewer work around carnival grounds, comfort station, trailer parking area
3. Landscaping
4 Pavilion restrooms—stalls, stools, flooring
5. Electrical upgrade in pavilion
6. Tennis court renovation??
7. Repair of leak in pool house basement
8. Safety screens for pool drains
9. New lifeguard stand
10. Revision and marking of Nature Trail

These items are not listed in highest and lowest priority. That will be done later.

--The city received a letter from the Alliance Risk Control concerning the Virginia Graeme Baker Pool and Spa Safety Act that addresses the entrapment drains of pools. This law requires installation of anti-entrapment drain covers, etc. Mr. Houck has already e-mailed Alliance since we may be in compliance already. Mr. Houck and John Day are working on this issue.

--The First Christian Church requested the Pavilion for an Easter Egg Hunt, April 11 at no charge. The discussion that followed included that the park at that date is still closed –restrooms and storage of benches and tables. It was decided that if the church did schedule the pavilion, the fee applies. If they wanted to take their chances of the pavilion not being scheduled, they could do so without charge.

--Discussion was held on increasing shelter rates from $25 to $30. This was tabled until next meeting.

--While on the subject of shelters, it was apparent that funds are lost during the 4th of July Celebration when several shelters and pavilion could not be rented. Mr. Brackman, also a Rotary member, will look into this for a solution.

--John Day distributed information about the renovation of the disc golf course at Forest Park.

--Linda Messmer brought up the issue of "smoke-free" parks. Candace Brown, Clay Co. Tobacco Coalition, offered to buy the signs for the parks. There would be no "heavy-handed" enforcement. After discussion, Caroline McCullough motioned to

declare the city parks smoke-free by allowing the Tobacco Coalition to buy signs that will be installed at selected areas in the parks. Seconded by Linda Messmer. The motion was not carried with a 2-2 vote.
Mrs. Messmer will talk with Mrs. Brown about signs just in the pavilion and band shell areas. The CYL Diamond and Pool Area are already smoke-free areas.

--Former Board member, Brad Deal, is looking into getting trees from the Putnamville Correctional Facility. Also, he wanted permission to continue his volunteer work at the Deal Cross-Country Track as well as other projects. The Board gladly granted this.

--The meeting was adjourned at 9:05.

Respectfully submitted,

Caroline McCullough, Secretary